

Cellular Authorization Form Office of Information Technologies



University Provided Cellular Plan

I hereby authorize the Office of Information Technologies (OIT) to assign a mobile phone and wireless calling plan to the employee(s) listed below in accordance with the University wireless phone policy.
<http://www.rider.edu/offices-services/oit/mobile-policies>

I understand that I will be responsible for all charges relating to this wireless phone for a minimum of (1) year of service including equipment costs, activation, monthly access, and usage fees. (Please contact Ricardo Stella @ Stella@rider.edu for applicable quotes)

All wireless equipment and services will be provided by Verizon Wireless, and OIT will act as an agent for billing and administrative purposes. All charges will be billed on the account designated below by the Office of Information Technologies.

Justification of Need: _____

Division Head (V.P.) or Dean Approval: _____

FOAPAL to be charged (the full 21 digit number is required): _____

Signature of Budgetary Head: _____

User's Name: _____

<u>Equipment</u>	<u>Plan</u>	<u>Cost of Plan</u>	<u>Choose Preference</u>
iPhone 11– Black 64gb Storage	Voice/Data – 400 Shared Min./Unlimited data, text	\$49.35	
Flip phone w/ querty keyboard	Voice/Text – 450 Shared Minutes, text plan varies	\$29.99	
Text Plan	1000 text Pay as you go	\$9.99 .10/per text	
MiFi	4G Mobile Broadband- Unlimited	\$37.99	
Flip phone	Pay as you go	\$5.00	

- Not incl. tax, fees, & overage charges
- A minimum of \$150 replacement fee will be charged for phones that are lost or damaged

For Final Authorization signatures please forward completed form to O.I.T./Attn: Ricardo Stella

Final Authorizations:

Peter Bihuniak

Assoc. VP for Finance and Controller: _____ **Date:** _____